

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

Wednesday, January 19, 2022

### VIRTUAL MEETING DUE TO COVID-19 PANDEMIC

#### Members:

Phillip Graham	City of Concord
Susie Morris	Cabarrus County
Ed Muire	Rowan County & Town of Cleveland
Scott Miller	NCDOT Div. 10
Wendy Brindle	City of Salisbury
Erin Burris	Town of Mt. Pleasant
Phillip Craver	NCDOT Div. 9
Steve Miller	Town of Spencer
Franklin Gover	Town of China Grove, Chair
Jason Hord	Town of Granite Quarry

#### Others:

Phil Conrad	CRMPO Director
Connie Cunningham	MPO Staff
Phil Collins	Cabarrus County
Loretta Barren	FHWA
Deb Young	City of Salisbury
Andy Bailey	NCDOT TPD
Roger Castillo	NCDOT TPD
Andy Christy	RIDER
Teresa Robinson	NCDOT STIP
Mike Stanley	NCDOT TIP
Ben Stancil	Salisbury Post
Blake Bush	HDR

The January 19, 2022 meeting of the Cabarrus Rowan MPO TCC was called to order by TCC Chairman Franklin Gover at approximately 10:10 am. Chairman Gover welcomed the members and called the roll of eligible TCC members and determined that a quorum was met. Chairman Gover went on to ask if there were any adjustments to the meeting agenda. With none heard, Mrs. Susie Morris made a motion to accept the agenda as presented and the motion was seconded by Mrs. Erin Burris. Chairman Gover continued by asking if there were any speakers from the floor. With no speakers being heard, Chairman Gover moved to the next item of business.

### **Approval of Minutes**

Chairman Gover called the TCC members' attention to the meeting minutes of the October 20, 2021 TCC meeting included in their meeting packets. Chairman Gover asked if there were any corrections or additions to the minutes. With no corrections or additions being heard, Mr. Ed Muire made a motion to approve the minutes as presented. Mr. Phillip Graham seconded the motion and the TCC members voted unanimously to approve.

### **Nomination and Election of TCC Vice-Chair**

CRMPO Executive Director Phil Conrad reported that the Cabarrus Rowan MPO TCC Bylaws state that a new TCC Vice-Chair must be elected each year. Phil reported that the Vice-Chair will rotate to the Chair position in January 2023. He stated that the TCC would need to nominate and

elect a Vice-Chair from Cabarrus County at today's meeting since the current Chair was from Rowan County. After discussion, Mr. Ed Muire nominated Mrs. Erin Burris to become the 2022 Vice-Chair of the CRMPO TCC. Mrs. Burris agreed to serve and Mr. Ed Muire made a motion to close the nominations and Mrs. Susie Morris seconded that motion. Mr. Muire then made the motion to elect Mrs. Erin Burris as the 2022 Vice Chairman of the CRMPO TCC. Mr. Phillip Graham seconded that motion and the TCC members voted unanimously to approve Mrs. Burris to the position.

### **FY 2020-2029 MTIP Modification #10**

Director Phil Conrad informed the TCC members that the NCDOT Board of Transportation has made a request for a modification to the MTIP. The modification would delete project AV-5820 at the request of Mid-Carolina Regional Airport. Director Conrad called members' attention to Attachment 4 in their packets which was a draft resolution deleting the project from the MTIP. Director Conrad asked for questions or comments. With none being heard, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing modification #10 to the FY2020-2029 MTIP. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously to approve.

### **RIDER Transit Program of Projects (POP)**

Director Phil Conrad reminded the TCC members that the Program of Projects is a list of proposed FTA grant requests to support the operations of Rider Transit in FY 2021. Director Conrad explained that this is an annual requirement. He went on to say that the RIDER Transit System has opted to use the CRMPO's Public Involvement procedures to process this requirement. He went on to draw the member's attention to Attachment 5 which was a copy of the program. Director Conrad also reported to the TCC members that a public comment period ended on December 6, 2021 and that no public comments were received.

When asked, the members had no questions or comments. With none heard, Mr. Phillip Graham made a motion to recommend that the CRMPO TAC consider releasing the POP for public comment. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously in favor of the request.

### **Performance Based Planning: Safety Targets**

Director Conrad reported that the federal transportation legislation or FAST Act requires State DOT's and MPO's to adopt performance-based planning as a component of the metropolitan transportation planning process. He went on to say that NCDOT recently released the next round of safety targets for North Carolina and that it is up to each MPO to either adopt those targets or create their own. Director Conrad informed members that the proposed Safety Targets will be published on the CRMPO website.

Director Conrad then called members' attention to a memo included in their packets from Mr. Brian Mayhew with NCDOT referring to the Safety Targets. Director Conrad then called members' attention to Attachment 6 which was a draft resolution in support of the new Safety Targets for year 2022. Director Conrad also reported to the TCC members that a public comment period

ended on December 6, 2021 and that no public comments were received. He closed in stating that this is an annual requirement.

With no comments heard, Mr. Ed Muire made a motion to recommend that the CRMPO TAC consider endorsing the Safety Targets. Mrs. Susie Morris seconded the motion and the TCC members voted unanimously to approve.

### **2050 MTP and Transportation Conformity Update**

Director Phil Conrad reported to the members that the Cabarrus Rowan MPO and the Metrolina Regional Partners have been working together on the Transportation Conformity Analysis and Determination Report. This report, Phil explained demonstrates that the financially constrained MTP's in the Metrolina Region meet national ambient air quality standards. It also certifies Director Conrad explained, how the Transportation Improvement Program (TIP) is a subset of the 2050 MTP and that the Conformity Report is consistent with the approved State Implementation Plan (SIP) by EPA. Phil went on to provide the TCC members with a detailed power point presentation explaining the process. After completing the presentation Director Conrad reported to the members that an executive summary is available in the packets.

Director Conrad then asked for any questions. Mrs. Erin Burris addressed the members and asked for an explanation of how the MTP and TIP are related. Director Conrad provided a detailed explanation of the two items. With no other questions or comments, Mrs. Deb Young made a motion to recommend that the CRMPO TAC consider releasing the 2050 MTP and Metrolina Conformity Determination Report for public comment. Chairman Phillip Graham seconded the motion and the TCC members voted unanimously to approve.

### **Proposed CMAQ Project Submittal**

Director Phil Conrad explained to the TCC members that Congestion Mitigation and Air Quality (CMAQ) funds are a federal funding source for areas designated nonattainment by the US EPA. Phil continued by explaining that CMAQ funds require a local sponsor and a 20 percent local match and must demonstrate an emission reduction benefit to the local area.

Director Conrad reported that NCDOT has issued a call for new project applications which must be submitted by the end of March. Phil went on the say that the CRMPO did receive a CMAQ project proposal for the Clarke Creek Greenway and that the application is included in their meeting packets as Attachment 8A. NCDOT has reported to the CRMPO that about \$1.55 million in CMAQ funds will be available to them for FY 2023.

Phil went on to call members' attention to Attachment 8B in their packets which was a draft resolution of support for the new proposed CMAQ application received from the City of Concord. With no questions or comments heard, Chairman Phillip Graham made a motion to recommend that the CRMPO TAC consider endorsing the CMAQ Project submittal as presented. Mrs. Erin Burris seconded his motion and the TCC members voted unanimously to approve.

## **STBGP Fund Request**

Director Phil Conrad introduced Mr. Mike Stanley from NCDOT TIP Unit. Mr. Stanley reported to the TCC members that NCDOT has identified recent cost overruns CRMPO Project U-5608 which is the Kimball Road/Coach Deal Drive extension. Mr. Stanley called members' attention to Attachment 9 in their packets which was an email regarding the \$568,400 request for overrun costs. The project has been completed, but according to Mr. Stanley, the additional federal funds would allow NCDOT to close out the project with no impact to local jurisdictions budgets since NCDOT provided the non-federal local match for this Surface Transportation Block Grant Program project.

TCC members discussed the fund request and during discussions Chairman Graham reported that the City of Concord is in the same situation on a STIP project and will be coming before the CRMPO at a later date with a similar request also. When discussions ended, Chairman Graham made a motion to table this request until further discussions can be held by each member jurisdiction. Mr. Jason Hord seconded that motion. The TCC members voted unanimously to table the request at this time.

## **Reports/CRMPO Business**

**1. Local Reports – MPO/NCDOT Division 9 and 10/PTD-** Mr. Phillip Craver, NCDOT Division 9 representative called members' attention to the Division 9 spreadsheet included in their packets. He reported he had no additional information to report.

Mr. Scott Miller, NCDOT Division 10 representative called the TCC members' attention to a spreadsheet of Division 10 project updates and highlighted some of the ongoing projects in Division 10. Mr. Miller also provided information to the TCC members on the Litter Sweep Cleanup Day and the Bicycle Helmet Initiative Applications.

**2. Special Studies Update- Rowan County, Town of China Grove and 2050 MTP Assistance** – Rowan County Planning Director Ed Muire provided an update on the Rowan County project, while Mr. Franklin Gover provided an update on the Town of China Grove request. Director Conrad indicated that the 2050 MTP supplemental assistance was well underway with mapping for the MTP.

**3. Update on the CRMPO Staffing Recommendations** – Chairman Phillip Graham reported to the TCC members that he had sent out an email to all member jurisdictions prior to the TCC meeting explaining the outcome of the proposed staffing changes. Chairman Graham explained that the item was presented at the CRMPO TAC meeting and after a lengthy discussion the TAC members did not support the proposed changes. As a result of the outcome at the TAC meeting, it has been determined that a consultant should continue to staff the CRMPO and that a RFLOI will be released by the City of Concord. The current staffing contract with Mobility Solutions Unlimited LLC will end on June 30, 2022. Chairman Graham went on to say that a selection committee will be established and will be made up of representatives from the City of Concord, Town of Mount Pleasant, City of Kannapolis, and NCDOT. He closed by stating that he wants to use \$30,000 of the CRMPO's Special Studies funds to do an assessment on CRMPO staffing needs in the next fiscal year.

**4. FY 2023 Draft UPWP** – Director Phil Conrad provided an update on the FY 23 budget and proposed local match table for the members. Mr. Andy Bailey with NCDOT addressed the TCC members and informed them that since the CRMPO urban area boundary from the 2020 census is not yet finalized that they could continue to use the 2010 census counts for the local match table. Director Conrad indicated that he would relay this information to the TAC.

**5. Update on Census Defined Urban Areas – FY 22** – CRMPO Director Conrad provided an updated schedule of the US Census Urban Area delineation for the members. He indicated that the final criteria has not been released yet, but boundaries should be available this summer using the 2020 Census. The final criteria will be published in the Federal Register in March.

**6. FY 26 STPBG Balance and 2022 Project Call** – Director Conrad directed members to information included in their meeting packets and indicated that a call from projects was imminent.

### **Informational Items**

Director Conrad called attention to the following informational items included in their packets:

- RIDER Transit, Salisbury Transit and MTC Ridership
- SPOT Workgroup Summary Notes
- CRAFT Meeting Minutes
- NC Transportation Summit – January 19-20 – Director Conrad is in attendance at the conference this week.
- NC MPO Conference – April 20-22, 2022

**Next scheduled meeting : February 16, 2022**

With no further business to discuss, Mrs. Erin Burris made a motion to adjourn the meeting. Mr. Ed Muire seconded the motion and the meeting was adjourned.